

MEETING AGENDA ONEIDA COUNTY COMMISSIONERS



February 8th, 2021
10 Court Street, Malad, Id. 83252

This meeting will be held in the court room to accommodate social distancing.
Participation via telephone is also available. (see information at the bottom of the agenda)

<u>TIME</u>	<u>TOPIC</u>	
9:00	Meeting called to order. Pledge of allegiance and Prayer (by invitation)	
	○ Approve the consent agenda.	Action item
	▪ Claims review and meeting minutes for January 25 th , 2021.	
	○ Property tax forgiveness.	Deputy Assessor Jamie Olsen Action item
	○ Airport	Airport board members
	▪ Airport electricity discussion	Action item
	▪ Lease adjustments	Action item
	▪ SFY 2022 grant application	Action item
	○ Hess Pumice alternate truck route during Bannock Street reconstruction	Action item
	○ Four county economic development review.	Kathy Ray Action item
	○ Contract to write up county road standards document.	Scott Blaisdell Action item
	○ Follow up on tree pruning issue at the fairgrounds.	Action item
	○ Closet space in the annex remodel project.	Commissioners Action item
	○ Report on building inspection activity for January	
	○ Commercial certification for building inspector	Action item
	○ Discuss what content to place on the commissioner's web page.	
	○ Discuss economic goals for the county.	Action item
	○ Discuss the implementation of a payroll step and grade system.	Action item

To participate via telephone dial: 1 253 215 8782 US (Tacoma)
Meeting ID: 977 5835 9839
Pass code: 645820

MEETING MINUTES OF A REGULAR MEETING BOARD OF ONEIDA COUNTY COMMISSIONERS

The meeting was opened by Commissioner Eliason leading the Pledge of Allegiance and offering a prayer.

Commissioner Lewis made the motion to change the agenda item "Building inspector report" to building permit report.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

The consent agenda was first on the agenda and contains the claims approval and meeting minutes for January 25th, 2021.

Commissioner Christophersen made the motion to approve the consent agenda as presented. Commissioner Eliason seconded. All commissioners approved and the motion carried.

Tax cancellation – Deputy Assessor Olsen explained to the commissioners that four improvements, had been placed on the occupancy rolls prematurely. It was explained that when a contractor builds housing that will be sold, said housing is not placed on the tax roll until it has been purchased and occupied. Such is the case with the four parcels brought before the commissioners today. Two parcels remain unoccupied while the other two were occupied after they were placed on the roll. Olsen asked the commissioners to approve the cancellation of taxes for the following;

Parcel #	Amount to be cancelled	
OC0087115	\$1,467.40	full cancelation
OC0087116	\$1,471.16	full cancelation
OC0087117	\$1,055.70	partial cancellation
OC0087118	\$743.65	partial cancellation

Commissioner Christophersen made the motion to approve the cancellation of taxes for the four properties as listed.

Parcel #	Amount to be cancelled	
OC0087115	\$1,467.40	full cancelation
OC0087116	\$1,471.16	full cancelation
OC0087117	\$1,055.70	partial cancellation
OC0087118	\$743.65	partial cancellation

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Airport – Board members came before the commissioners to address three separate topics. The first topic was that of bringing electricity under the county road on the east side of the airport just behind the hangers for the purpose of allowing those hanger owners the option of installing a meter for their individual facilities. Currently the power is coming from the county meter. The project will include boring under the county road and installing conduit and then

running wire to a location that will accommodate 6 meters. If approved they could enlarge the availability to 8 meters at a slightly increased cost. The commissioners thought that it would be better to take allow for 8 meters to account for possible growth. The board also indicated that they will run a second conduit under the road at the same time to allow for future growth as well. Commissioner Lewis complemented the board for their forward thinking as asked for a written plan for the next 5 to 10 years. the bid for Rocky Mountain Power to run the wire and install the meter base with 8 box capacity was quoted at \$12,750.00 dollars.

Commissioner Eliason made the motion to approve the bid for \$12,750.00 dollars to have Rocky Mountain Power run electricity under the county road to the east side of the airport. Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Commissioner Lewis asked the board for a final date to have the project completed and the power from the county meter to the hangers disconnected. June 1st, 2021 was approved as the date for completion.

The second topic was to modify the lease to allow for a small office or lounge in the hangers. The primary use would still be for aviation purposes however by allowing a small office/lounge in the hanger the owner would have the ability to spend a night or two if he needed. It was further explained that the board had been approached by pilots from outside the area that would like to relocate to the Malad airport with the intentions of running their aviation business. They would like to have the option of coming to Malad for two or three days at a time and work out of a hanger and still have a place to stay rather than spend valuable time commuting. This request would also include a septic tank for hangers to utilize if they choose. The commissioners expressed concern that the hangers could then be used for commercial use and that unwanted traffic would be present in the hanger area. The board said that they were in favor of commercial use as long as it was aviation related and that anything beyond this purpose would be denied.

Commissioner Eliason made the motion to approve the changes to the airport hangar lease as proposed.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The third topic is signing two grant applications with the state for funding to rebuild the runway and taxi way. The grant was submitted and approved previously however due to states decision to withhold fund during the COVID -19 pandemic crisis it is now necessary to resubmit the grant applications. It was further identified that with limited funds available that chances of having them awarded would increase if the project was divided into two separate applications. other that being divided into two requests they are the same as the first application.

Commissioner Eliason made the motion to approve the grant applications for the rebuild of the airport runway and taxi way.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Airport board chairman Jared Simpson asked the commissioners to consider including an impact fee for those hangers hooking up to the soon to be installed power meters as a way to recoup some of the cost to run power under the road.

Hess Pumice – Mike Hess explained to the commissioners that Malad City has a project to rebuild a section of Bannock street. Bannock street is a main road through the city and is used by Hess Pumice for the transport of their raw product from their mine in the Daniels area to the processing facility in the Malad industrial park on the south end of Malad City. the project will last several weeks and the engineers are working on a detour for the traffic that will travel within the city blocks. Large trucks will not be able to maneuver as well in this scenario and alternate routes have been reviewed by Mr. Hess. An alternate option to reroute the heavy truck traffic involves turning onto Samaria Lane where it intersects with Bannock St. near 400 West. Once on Samaria lane the trucks would travel to the west turning left onto Depot road then traveling South to State Hwy. 38. From this intersection they would then turn left and travel East to South Main which is part of their regular route. If this option is considered then Mr. Hess stated that the Samaria Lane and Depot road intersection would need to be addressed. Currently it is a small intersection with deep Barrow pits and Depot road is a narrow road as well. Road foreman Scott Blaisdell acknowledged that this intersection has been a problem and that he would like to do some work to make it safer. The suggestion was to widen Samaria lane on the north side leading up to Depot road and then to widen Depot road at the intersecting location to allow traffic to make wider turns and stay out of the barrow pit. The commissioners were in favor of exploring this detour option. It was further identified that the actual detour would not be needed until the sometime in the year 2024. The road department will investigate the intersection further.

Economic development – Kathy Ray read a prepared statement identifying the four-county economic development program along with her duties along with a report on some of the projects initiated in each county.

Road standards – Road foreman Blaisdell expressed the need to update their road standards. He informed the commissioners that several surrounding counties have hired an engineering firm to help write their standards and has suggested that Oneida County do the same. A bid of \$5,000.00 dollars was given for this effort.

The commissioners indicated that they would be in favor of this action if the contract included a description of what work would be done along with a project completion deadline.

Commissioner Christophersen made the motion to approve the expense of \$5,000.00 for the hiring of an engineering firm to write new road standards for Oneida County. Commissioner Eliason seconded. All commissioners approved and the motion carried.

Tree pruning – Commissioner Eliason reported on the fair board discussion regarding the trees between the grand stands and the events center. These trees have not been pruned in some time and have been identified as a possible hazard to surrounding structures. Dean Hunt has

given a quote of \$3,500.00 dollars to clean them up. This would be a onetime effort and the commissioners would need to reassess the issue again in the future. It was stated that proper pruning should happen each year with no more that 1/3 of the tree be pruned at anyone time. It was further suggested that the cost be taken from the contingent fund for this year.

Commissioner Eliason made the motion to approve \$3,500.00 dollars for the pruning of the trees at the fair grounds by Dean Hunt with the expense coming from the contingent fund. Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Closet space in the annex remodel project – A suggestion was made to review the office space remodel project and possible include small closets in each room. The commissioners briefly discussed the layout of the building and the existing storage space. No action was taken.

Commissioner Lewis reported on the January building permits stating that three Ag permit were issued in January along with one Stick home permit and one commercial permit. He further reported that applications were distributed for 2 ag buildings, 9 stick homes, 2 manufactured homes and 1 wind turbine.

Commercial certification of the building inspector- Commissioner Lewis stated that when Mick Udy was hired as the building inspector that it was expected of him to become certified in Commercial inspections along with the residential. The opportunity to take this certification course has come up and the cost will be \$995.00 dollars.

Commissioner Lewis made the motion to approve the \$995.00 dollars for Mick Udy to enroll in the course for commercial inspector certification. Commissioner Christophersen seconded. All commissioners approved and the motion carried.

County web site – The commissioners acknowledged the need to identify the items and/or links that they would like to see on the commissioner page of the new county web site that is being produced. Several items were noted including meeting minutes and agendas along with commissioner responsibilities and contact information and county resolutions and ordinances. It was further suggested that links to certain state information also be included and perhaps a community page to identify such things as the Library district and Fire district. Commissioner Lewis suggested a county news letter that could be written each month or so. The commissioners will add to the list and bring back suggestions at a later date.

Economic goals for the county;

Commissioner Lewis suggested a discussion on the goals that the county should have to better prepare for the future. Some of the items discussed include web site creation, regular meetings with the city council, continual review of the development code and comprehensive plan.

Step and Grade pay scale – Commissioner Lewis introduced an agreement with AmeriBen. They are an HR consulting company that can study and propose a step and grade pay format. The commissioners budgeted money for this effort and it has been suggested that they work with